

## Bishop's Falls Town Council

### Recreation Standing Committee

(Hereinafter referred to as 'Committee')

#### **TERMS OF REFERENCE**

The Bishop's Falls Town Council, during a duly convened public meeting and under the authority of s. 25 (1) of the *Municipalities Act, 1999*, hereby establishes the *Recreation Standing Committee* subject to the terms herein described and the *Bishop's Falls Town Council Standing Orders*.

#### **SECTION 1.0 – MANDATE**

The Committee is hereby assigned the following mandates:

- 1.1 Design, review, consider and evaluate recreation programs, services and policies, and submit recommendations for Council's consideration regarding the same.
- 1.2 Assess the recreational infrastructure on an annual basis and prepare a report for Council.
- 1.3 Address recreation correspondence.
- 1.4 Prepare and monitor the Recreation Department's operational plan.
- 1.5 Entertain delegations regarding recreation programs, services, and policies.

#### **SECTION 2.0 – COMPOSITION**

- 2.1 The Committee shall be comprised of three (3) Councillors, including a Chairperson, who are appointed by the Mayor in accordance with s. 25 (2) of the *Municipalities Act, 1999*.

#### **SECTION 3.0 - CHAIRPERSON**

- 3.1 The Mayor shall appoint the Chairperson of the Committee.
- 3.2 The Chairperson shall be responsible to ensure the business before the Committee is executed in accordance with the *Bishop's Falls Town Council Standing Orders*.

*Established by the Bishop's Falls Town Council during public meeting 1398 on October 10, 2017.*