

Town of Bishop's Falls



Application for Water Tax Exemption

S. 4.1.1 requirement of the *Apartment Water Taxation Policy*

Notice of Vacancy

Landlord Name(s): _____

Rental Address: _____

Date Vacant: From: _____ To: _____

Previous Tenant: _____

Has the apartment been discontinued permanently: Yes _____ No _____

GUIDELINES

Adjustments shall not be applied for prior fiscal years.

The Town will monitor the property (apartment) for occupancy.

In accordance with the *Apartment Water Taxation Policy*, where the Town learns the apartment is rented through a source other than the owner/landlord, a water tax will be imposed for the entire fiscal year. The landlord/owner shall be responsible to prove, to the satisfaction of the Accounts Receivable Department, that the apartment is not being rented.

I certify that I have read and that I understand the guidelines above and the *Apartment Water Taxation Policy* and that all the information provided in this Notice is a true and accurate representation.

Signature

Date

OFFICE USE ONLY

Months vacant: _____

Approved (A/R Signature): _____

Monthly rate: \$ _____

Date: _____

Amount Adjusted: _____